

## **2021 Fall Conference Meeting Terms and Conditions**

The National Telecommunications Cooperative Association d/b/a NTCA – The Rural Broadband Association (“NTCA”) is committed to safeguarding the health and safety of its employees, members, and other attendees while continuing to host productive and effective meetings. As we continue to navigate the COVID-19 pandemic, we will take extra precautions to protect participants in the Fall Conference meeting on September 19-22, 2021 (the “Meeting”). However, an inherent risk of exposure to COVID-19 exists in any public place where people are present.

Symptoms of COVID-19 include:

- Fever
- Fatigue
- Dry cough
- Difficult breathing

By registering for this Meeting you acknowledge you have read, understood and agree to the following:

1. I am attending this Meeting voluntarily and assuming all risks related to COVID-19 exposure.
2. I will not attend this Meeting if I, or any member of my household, experiences any of the symptoms listed above within the 14 days prior to the meeting.
3. I will not attend the Meeting if I have knowingly been exposed to anyone diagnosed with COVID-19 within the 14 days prior to the Meeting.
4. I understand and agree that NTCA may establish enhanced safety protocols or procedures to protect staff and attendees from COVID-19 exposure. NTCA’s Safety Protocols will be emailed to the address provided with your registration in advance of the meeting, listed on the meeting app and prominently displayed at the meeting.
5. I understand that NTCA’s Safety Protocols will be established, and may be changed from time to time, in NTCA’s sole discretion, and may include measures in addition to what is required by the local authorities (such as requiring face masks or facial coverings in public spaces, social distancing and limits on attendance - this list provided for illustrative purposes only).
6. I accept full responsibility for familiarizing myself with NTCA’s Safety Protocols for this Meeting, any protocols established by the hotel or meeting space and the most recent guidance and updates by local, state and federal authorities regarding COVID-19.
7. I will abide by all NTCA Safety Protocols and directions from staff and understand that my failure to do so may result in my expulsion from the Meeting with no refunds due.
8. I will abide by any safety protocols, guidance or requirements established by the local authorities or those in charge of the Meeting venue, and will follow directions from their respective staffs. I understand that my failure to do so may result in my expulsion from the Meeting with no refunds due.
9. I understand and agree that NTCA staff may cooperate with the hotel, others in charge of the Meeting venue, and local public health authorities related to inquiries of illnesses or suspected communicable disease events which could result in providing the names and contact information of participants.

10. I will notify NTCA staff if I experience symptoms of COVID-19 while attending the meeting and quarantine myself in my room until I receive a negative COVID-19 test result or safe travel plans are arranged.

## **Conference Code of Conduct**

**NTCA-The Rural Broadband Association** is committed to hosting quality conferences where our members can learn and share ideas in a collaborative, engaging and safe environment. We value the participation of each member and endeavor to deliver an enjoyable and fulfilling experience. Conference participants are expected to conduct themselves with integrity, courtesy and respect for others and maintain the highest level of professionalism at all conference programs and events, whether officially sponsored by NTCA or not.

All attendees, speakers, organizers, volunteers, partners, vendors and staff at any NTCA event are required to observe the following Code of Conduct.

NTCA is dedicated to providing a harassment-free conference experience for everyone, regardless of gender, gender identity, sexual orientation, national origin, age, disability, physical appearance, body size, race or religion. We do not tolerate harassment of conference participants, NTCA staff, members or vendors in any form.

All communication should be appropriate for a professional audience including people of diverse backgrounds and cultures. Sexual language and imagery is not appropriate for the conference. Be kind to others. Do not insult or defame participants. Harassment in any form, sexist, racist, or exclusionary jokes are not condoned at NTCA Events.

Participants violating these rules may be asked to leave the conference at the sole discretion of NTCA. Thank for helping to make this a welcoming event for all.

Harassment includes offensive verbal comments related to gender, gender identity, sexual orientation, national origin, age, disability, physical appearance, body size, race, religion, sexual images in public spaces, deliberate intimidation, stalking, following, harassing photography or recording, sustained disruption of talks or other events, inappropriate physical contact, and unwelcome sexual attention. Advocating for, or encouraging, any of the above behavior is also considered harassment.

Participants asked to stop any harassing behavior are expected to comply immediately. If a participant engages in harassing behavior, NTCA retains the right to take any actions to ensure the event is a welcoming environment for all. This includes warning the offender or expulsion from the conference with no refund.

### **Reporting**

If anyone makes you feel unsafe or unwelcome or if you observe someone else's situational discomfort, please report it as soon as possible. You may report to any NTCA staff member or anonymously to [personnel@ntca.org](mailto:personnel@ntca.org).